







As September draws to a close, you may have noticed a decrease in your organization's membership due to the removal of students who have graduated. As promised, their history on CCC still indicates their held memberships and officer positions.

It's important to use the provided officer positions on CCC so the administration can properly communicate with student leaders. The officer templates titled "Additional Officer Position #" have been provided for this use. Please do not use the deprecated "Position# (do not use)" positions, and reassign any officers who are listed with these positions. To use the proper templates, navigate to your organization home page and select the "Roster" tab, then click the gray "MANAGE POSITIONS" button. DO NOT CLICK THE BLUE "+ POSITION" BUTTON. Instead, click on one of templates and type in your desired position name.

Please use the month of October to reassign your officers to the provided "Additional Officer Position #" templates. To assign a position to a member, click the gray "MANAGE ROSTER" button in the "Roster" tab, and then the gray "EDIT POSITIONS" button that corresponds to the member whose position you wish to edit. At the end of October, all officers who do not use a provided, non-deprecated template will be removed from their officer position.

Contact SA Technology & Web Coordinator Sarah Hedrych ([sarah.hedrych@rochester.edu](mailto:sarah.hedrych@rochester.edu)) for all your CCC needs! And check Student Leader Guide (<http://rochester.edu/college/wcsa/ccc/student-leader-guide.html>) or stop by

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The Student Organization Insider is WCSA's monthly e-newsletter for student organization executive boards and advisors. The Student Organization