# HOW DO I COLLECT ASSIGNMENTS?

# **LEARN MORE**

Web: <a href="https://tech.rochester.edu/services/learning-management-system/">https://tech.rochester.edu/services/learning-management-system/</a>



### ASSIGNMENT TOOL

The Blackboard Assignment Tool acts as a "homework dropbox". Any digital file can be collected through this tool.

An assignment must be created for each submission you wish to collect. There are a number of options for collecting assignments, however the only required item, beyond the name, is the number of points this assignment is worth.

Provide enough detail in the instructions box, including due dates, so that students know what is expected of them.

https://tech.rochester.edu/blackboard-assignments/

Student submissions can be retrieved from the Grade Center.

See <u>How Do I Share Student Grades Confidentially?</u>

# Assessments V Tools V Test Survey Assignment Self and Peer Assessment Qwickly Jot Assignment

# FOR STUDENTS

Students unfamiliar with submitting assignments can be directed to

https://tech.rochester.edu/services/student-use-of-blackboard/