HOW DO I PRE-RECORD LECTURES FOR MY STUDENTS?

TIPS AND TRICKS

Use a microphone to minimize surrounding noise.

Use your webcam if you want students to see you during your recording.

Use the record feature to create a lecture.

GET STARTED

Get a Zoom account, if you do not already have one.
Web: https://tech.rochester.edu/services/zoom

START AN INSTANT MEETING

Log on to the Zoom client and hit the **New Meeting** button.

RECORD YOUR SESSION

Record your session by clicking on the **Record** button.

A recording notice will appear at the top left of the window.

Click the **Pause** (two lines) button to temporarily stop recording.
Click the **Stop** (square) button to finish recording.

End the Meeting to allow Zoom to process the recording.

SHARE YOUR SCREEN

Share anything on your computer by clicking **Share Screen**.

A secondary window will appear asking you which screen or application you wish to share. Choose and then hit Share.

To finish sharing, click the **Stop Share** tab.

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