



Office for Off Campus Living Program

## Housing Safety Checklist

Address \_\_\_\_\_

Date \_\_\_\_\_

Landlord \_\_\_\_\_

Rent \_\_\_\_\_

### General Safety

- Visit place at night with a friend to get a feel for neighborhood; are front & back doors, corridors and street well-lighted?
- Lighted parking area?
- Are shrubs next to building well-trimmed to deter criminals from hiding in them?
- Working locks on all doors & windows?
- Are locks rekeyed or replaced when tenants move out?
- Working screens?
- Sliding glass doors with bar or stick across base?
- Is there on-site, 24-hour security personnel or security alarms?
- Are there surveillance cameras in the area?

### Fire Safety

- Two exits per unit; no blocked exits
- Adequate & accessible fire escape route
- Working smoke detectors in/near every bedroom, hallway and basement. Check detector batteries twice yearly (use daylight savings time changes as reminders!). Smoke detectors must be hard-wired if there are three or more units in the building.
- Candles and open flames are fire hazards and should be avoided

### Structural Maintenance

- Foundations: water-tight, rodent-proof, in good repair
- Floors: free of holes, cracks or bulges
- Walls: in good repair
- Ceilings: in good repair
- Doors & windows: water-tight, no drafts
- Stairways: stable with handrail
- Porch: railing is over 3 ft. from ground
- No lead paint if children under the age of six are living in the apartment

### General Maintenance

- No rats, roaches, or other rodents
- Water, heat, electricity, and gas must be on at all times except during actual repair

### Transportation

- Driveway, off street, or street parking?
- Near shuttle/bus stop?
- Approximate walking time \_\_\_\_\_

